

WAVCA Members' Meeting
Held at the ARDEN HOTEL
Coventry Rd, Bickenhill, Solihull B92 0EH
on Thursday 10th September 2015 commencing at 9.30am

AGENDA

Members present

Alfred Bekker – Sam Rex
Automotive Group – Phil Hind
Bristol Street Versa Mobility – Joanne Ellison
Brotherwood Automobility – Rod Brotherwood, John Daniel
GM Coachwork – David Vooght
Gowrings Mobility – Nigel Brice, Lorraine Farnon
Lewis Reed – Ian Newton
Sirus Automotive – Simon Pearson

1 Welcome

2 Apologies

Apologies had been received from Paul Nelson (Allied Vehicles), Davy Donnell (TBC), Peter Scullion (Lewis Reed), Niven Trail (Gleneagles), Robert Hallowes (OH Mobility).

3 Minutes of last meeting

Minutes of last meeting having been circulated were agreed as a true record and signed off by the Chairman.

4 Matters Arising

There was only one matter which would not be covered by the Agenda. Members will remember we had had a request from European Mobility Group to participate in project to define the size of the industry. David had written to Campbell McKee and advised him we did not wish to participate in this project as we were concerned that a report of this type could undermine the work done with UK and EU government in relation to the low volumes.

5 Treasurer's Report

Treasurer Davy Donnell was unable to attend this meeting. DV reported that bank balance currently stands at £21,294.06. Internet banking will go live in the next few weeks. It is believed that some Members may not have paid their fees. Once the information is available DV/DD & PH will get together and issue an interim Finance Report and reminders of any outstanding invoices.

ACTION DV/DD/PH

6 PAS 2012 update

LL reported as PAS Manager the current status of PAS Accreditations. There had been 77 PAS Applications to date. 2 applications had been permanently cancelled. There are currently 26 successfully completed PAS Accreditations.

The shortest completion time was 6 weeks, although the average progress seems to be 3 -5 months. LL reported some issues over lead-times and communication with VCA. She investigates each complaint and tries to support each Member application. It seems that Members who are realistic about project lead-times and organised with their planning do not experience unexpected hold-ups. Incomplete application document is the most common cause of delay

It was noted that Stephen Trenoweth is moving within VCA to CoP. He will however continue to oversee PAS and be our main contact. Advice is to book VCA time (including phone calls and notifying them when you will be sending documents in) to ensure they can respond when you need them to.

DV reported from the Tech WG concerning completion of the PAS Variation and Extension procedures. This document is now on website.

All completed Technical WG items will be updated and uploaded into Members' area of website.
ACTION DV/LL

It was noted that Motability Operations had requested detailed information on PAS Accreditations in progress. This request had been politely refused to maintain Members' confidentiality within the Scheme.

Members were reminded of the Motability 2016 requirement schedule.

Norman delivery was imminent – calibrated and 2 spare inclinometers. **ACTION DV**

Technical Working Group update

Work Items 005, 006, 007, 009 and 013 are now complete and on the website.

DV went through the ruling on PAS extensions and this information is now on the website, together with a flow-chart of the process.

DV explained the definition of Variations. The procedure for this is still being worked through the Tech WG and will be circulated to Members when ready.

DV reported that Stephen Trenoweth has requested that the Tech WG looks into the introduction provision of CoCs for PAS Accredited vehicles. This is a current WG work item.

Early days but VCA have raised this issue as a work item within the Tech WG.

7 Registration

LL reported she had not received enough feedback from Members regarding how they register WAVs. From the information received however it would seem that the majority of WAVs are still not

registered as WAVs and many companies are unaware that they are not registering correctly. Further work needs to be done on this. ONGOING LL

A large number of registrations are not through AFRL and are carried out direct with the DVLA. The result of this for the industry is long lead times waiting for registration to be completed. LL is working on this with DVLA but ultimately it would be useful if WAVs could be registered correctly through AFRL.

It was noted that apparently Stephen Trenoweth had advised it was possible for 'competent' companies to have their own AFRL. We should look into this.

LL said if she got enough information from Members she has found a contact in DfT who would assist with this but she couldn't go with the current level of information. She will email out to Members again. ACTION LL

8 IVA

One of the reasons the DVLA is used is because IVA is also used. This is another issue. The industry is using IVA much more than anticipated, for a variety of reasons. For those companies additional delays are caused waiting for IVA appointments. There was also concern that Euro 5 Derogations may increase workload in the booking situation may get worse.

There is also frustration with the new on-line system. LL sits on the DVSA Trade User Group and is working to improve the situation for Members. ONGOING LL

9 Presentation from Naidex

Matthew Tingley gave a presentation to Members and this presentation will be made available to Members on the website.

10 Further discussion Exhibitions

Following the presentation Members were more concerned about whether Naidex would continue to meet the needs of the industry.

It was felt that Mr Tingley had not done much in his presentation which would encourage Members to support Naidex. Mr Tingley had identified gaps in the market left by retirement show; CT show; mobility roadshow; and had said that Naidex wanted to position the show towards younger, more active disabled people. He had offered the availability of the multi-disciplinary theatre – 150 seats for WAVCA or company presentations. Last year only 1800 people attended over 3 days.

The main negative issues are stand/space costs; lack of consultation with exhibitors on marketing plan; reluctance to include weekend dates.

11 Type Approval update

Latest issue to be addressed is regarding proposed introduction of Ecall, with a requirement for testing. This is being dealt with through OECVA. We are seeking dispensation from retesting after modifying vehicles which have E-call fitted. A paper written by Ian Hopley has been submitted to the EC MVWG. This will be uploaded to the website. ACTION LL

12 ISO update

There had been no Transport Panel meetings this year. Bob Appleyard is still Chair of this BSI group. Since leaving Unwin he has gone back to Millbrook. It is not known whether or not he has funding to continue to be part of ISO WG6.

We had been expecting feedback from the ISO WG6 on the 3 items in the Appendix (rear impact – extension of wheelchair tie downs – seat belts on wheelchairs) but none had been received. There is a meeting of WG6 in Copenhagen in October, although these items are not on the agenda. DV would try to find out current position from Victoria. **ACTION DV**

13 AOB

(i) New Motability Demonstration Report and its implications for Members.

Motability have introduced a new Demonstration Report. DV reported he has made it clear to Motability that in some ways the new Motability Demo Report feels like a backward step.

However the report does highlight certain issues for example weight of wheelchair that may have certain implications. There was also concern that Motability seem to have trialled this with just one supplier (Allied) without coming to WAVCA

DV has spoken to Scott Michael concern that demo report is poorly constructed. Offered WAVCA's assistance in helping to design and this was declined. Awaiting 2nd draft.

DV requested feedback from all Members regarding the form. **ACTION ALL**

DV to speak to Scott Hegley and offer assistance. **ACTION DV**

There was some discussion round whether or not WAVCA should have an industry standard demo form, but there was no appetite to take this on at this stage.

(ii) MIRA research project.

DV reported he has been invited to a Motability meeting at MIRA on 16th October to participate in this on behalf of WAVCA. Prior to this meeting they will be issuing a questionnaire and DV plans to consult at Tech WG prior to completing this. He will also ask to take IH along to the meeting.

3 year plan. Marketing WG will develop promotional plan. LL/SR

14 Date of next Meeting

3rd December 2015 Venue to be confirmed.