

## **WAVCA Technical Working Group Work items. 7<sup>th</sup> April 2016**

The following work items have been completed pending board approval.

### **WORK ITEM 0001.**

#### **What should trigger a PAS extension or a new PAS?**

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Reference to be made to 3 documents – ‘PAS2012 Trigger List for Pas Extension’ and ‘PAS2012 PAS Extension Procedure’ and ‘VCA PAS Implementation Manual’ - see Miscellaneous Documents.

### **WORK ITEM 0002.**

#### **What should trigger the requirement for a new PAS from a previously Motability-accredited (and grandfathered) model?**

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Grandfather Rights belong to Motability and are outside the scope of WAVCA. In order to conclude whether a conversion change has invalidated a Motability Accreditation, WAVCA recommend the 'PAS extension decision-making process' should be applied using the original Motability Technical requirements (2008 WAV Specification). NOTE added 23/07/15, Members should be mindful of the deadlines set by Motability for all vehicles to be PAS accredited.

### **WORK ITEM 0005.** Raised by Tech Working Group

#### **Is there a limit to the time for which a PAS applications remains valid?**

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##### **Recommendation**

- All PAS applications are valid for a period of 2 years.
- The PAS Revision applicable for accreditation shall be that which was current at the time of application.
- After a period of 2 years the latest current revision of PAS shall be used for accreditation. This does not preclude you from accrediting your vehicle to the very latest revision of 2012. All current applications (as at 29/1/15) shall have 2 years from now.

##### **Completion**

If agreed this notice will appear on the members site area and be forwarded to VCA for implementation.

### **WORK ITEM 0009.**

#### **Do you have to supply a printed handbook?**

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An electronic format is acceptable

### **WORK ITEM 0011.** Raised by Ian Newton, Lewis Reed.

#### **Can I have 1 PAS if I have more than 1 Type Approvals on same vehicle?**

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##### **Recommendation**

Recommendation that the answer is yes.

##### **Completion.**

If agreed this notice will be logged in the member's area and in Frequently asked questions on the site.

**WORK ITEM 0012** Raised by Ian Newton, Lewis Reed.

**Which PAS level should be applicable for PAS extensions?**

**Ruling required regarding how long we can go on using previous version of PAS.**

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**Recommendation**

Each application to be treated on its own merits. Transitions between previous and future versions of individual PAS requirements to be handled via the VCA Implementation Guide as the criticality of each individual change is likely to vary. If any part of an existing PAS accreditation changes, any tests required shall be carried out to the requirements in force at the time of the change to the vehicle. **If only PART of the WAV has been tested to the current requirements, its PAS accreditation remains to the level current at the time of the oldest accreditation (e.g. if the WAV was accredited to the 2012 version of PAS 2012, compliance with the 2015 version cannot be claimed until ALL the requirements of the 2015 version had been satisfied.**

For subsequent revisions of the PAS, transitional provisions *may* be drafted, and dates by which each of the changed clauses in subsequent revisions must be complied with *may* be issued. These to be agreed with the WAVCA board before publication. VCA to be instructed in this procedure.

**Completion.**

Forward to VCA to add to implementation manual.

Display in members area of web site.

**WORK ITEM 0013.** Raised by Stephen Trenoweth, VCA

**Request a certificate of PAS compliance to be available for PAS compliant WAVs**

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**Recommendation.**

Create a format for a "Certificate of PAS Compliance" that is unique to each vehicle and quotes, as a minimum: -

- COPC reference number
- Make
- Model
- PAS accreditation No
- VIN No
- Reference to any Variation Technical File to which that vehicle was subject

All Certificates of PAS Compliance to be signed off by a Director of the Company or technically competent person nominated by a director and made available on demand. No automatic requirement to produce one for each car, but must be made available on demand. An administrative charge can be made.

**Completion.**

Sample certificate to be on web site and in implementation manual.